



*Newfane Central School District
Board of Education*

NEWFANE BOARD OF EDUCATION MEETING MINUTES

NOVEMBER 20, 2018

The November 20, 2018 meeting of the Newfane Board of Education was held in room 129 of the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:04 pm.

CALL TO ORDER

A. Casinelli, P. Kelahan, A. Kennedy, L. Licht, M. Lingle, E. Oudette and J. Schmitt
M. Baumann, B. Schuler, D. Ames, J. Bower, H. Staley, P. Young, T. Adams, D. Bedette
Student Athletes and Coaches

TRUSTEES PRESENT

**ADMINISTRATION
PRESENT
OTHERS PRESENT**

The District Mission Statement was read by Trustee Licht.

**PLEDGE OF
ALLEGIANCE and
DISTRICT MISSION
STATEMENT**

Motion made by Trustee Casinelli and seconded by Trustee Lingle
RESOLVED, that the proposed agenda for November 20, 2018 be approved as amended.

**ESTABLISH ORDERS
OF THE DAY**
Approved the agenda

Resolution Carried: 7 YES 0 NO

There were no comments at this time.

**Public remarks or
comments**

Doug Ames, Athletic Director gave a brief update on all Fall Sports and presented students that were being recognized as leaders in their sport by serving their teams as captains for the fall sports season, the students received certificates as followings: J. Wisniewski, S. Harrington, R. Casinelli, T. Casinelli, J. Leibring, M. Traverse, S. Milczarski, R. Stevenson, K. Goerss, M. Perry and S. Nola. Congratulations!

PRESENTATIONS
Fall Athletes/Captains

Middle School Principal T. Adams gave the board an overview of the areas that the Middle School is focusing on for meeting goals this year. Communication and Community Involvement, Professional Development and Student Achievement and Challenges. He presented a short movie of the middle school and discussed how these subjects look at the level.

Middle School Update

PRESIDENT REPORT:

President Schmitt did not have a report at this time.

SUPERINTENDENT REPORT:

Superintendent Baumann gave the board an example of what staff compiles after attending conferences and complimented the recent Superintendent Conference Day activities. Information is pending on grant availability for a

REPORTS

lacrosse program at Newfane. Mr. Baumann also outlined the process for weather related school closings.

COMMITTEE REPORTS:

Trustee Kennedy updated the board on curriculum and health & wellness committees and mentioned some upcoming meetings in December.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

L. Fletcher gave some examples of “great things” happening in the classroom. The NTA appreciates the professional development offerings and also upgraded technology.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Kennedy RESOLVED, that the minutes of the October 16, 2018 and November 6, 2018 meetings of the Board of Education be and are approved.

Resolution Carried: 7 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved the minutes
Encl. 2018.11.20.8A

Motion made by Trustee Licht and seconded by Trustee Kennedy RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for September 2018.

Accepted and filed the quarterly student activity reports
Encl. 2018.11.20.8B

SCHOOL	PERIOD	ENDING BALANCE
Newfane Elementary School	07/01/18-09/30/18	\$ 6,076.34
Newfane Middle School	07/01/18-09/30/18	\$ 15,330.49
Newfane High School	07/01/18-09/30/18	\$ <u>51,642.13</u>
		\$ 73,048.96

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2018.11.20.8C.

Approved the classification and placement of students
Encl. 2018.11.20.8C

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Lingle MOVED, that the Board of Education enter into executive session for the purpose of discussing a specific personnel matter.

Executive Session

Resolution Carried: 7 YES 0 NO

Meeting recessed at: 8:23 pm Meeting reconvened at: 8:38 pm

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes. (except A-D)

Motion made by Trustee Kelahan and seconded by Trustee Kennedy RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation for the purpose of retirement of Mary Annalora from her Cook position, effective October 18, 2018 at the close of business.

PERSONNEL ORDER OF BUSINESS

Accepted the resignation for the purpose of retirement of M. Annalora
Encl. 2018.11.20.9A

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Kennedy and seconded by Trustee Licht
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept, with regret, the resignation for the
purpose of retirement of Mark Roy from his Teacher position, effective
November 30, 2018 at the close of business.

Enclosure 2018.11.20.9B

Resolution Carried: 7 YES 0 NO

Accepted the resignation
for the purpose of
retirement of
M. Roy
Encl. 2018.11.20.9B

Motion made by Trustee Lingle and seconded by Trustee Licht
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept, with regret, the resignation for the
purpose of retirement of Georgia Nicosia from her Cook position, effective
December 10, 2018 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted the resignation
for the purpose of
retirement of
G. Nicosia
Encl. 2018.11.20.9C

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept, with regret, the resignation for the
purpose of retirement of Susan Lanighan from her English Teacher position,
effective January 25, 2019 at the close of business, and;
FURTHER RESOLVED, that the Board of Education accept, the resignation
of Susan Lanighan from her National Honor Society and Student Senate
Advisory Positions effective January 25, 2019 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted the resignation
for the purpose of
retirement of
S. Lanighan
Encl. 2018.11.20.9D

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept the resignation of Jaclyn Basinski from her
long term substitute teacher position, effective November 16, 2018 at the
close of business.

Resolution Carried: 7 YES 0 NO

Accepted the resignation
of J. Basinski
Encl. 2018.11.20.9E

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, that the Board of Education hereby designates the following
building administrator, based on her current job assignment, as “principal” for
the purposes of Education Law Section 3214 for the 2018-2019 school year:
Holly Staley.

Resolution Carried: 7 YES 0 NO

Designated H. Staley as a
Building Administrator
relating to the suspension
of students

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the Superintendent of Schools,
 that the Board of Education confirm and authorize the recommendation for
 the following advanced mentors for the remainder of the 2018-19 school year,
 as determined by the Building Principal and Superintendent of Schools at
 \$1,440.00 for 90 (ninety) documented hours:

Approved advanced
 mentors
 Encl. 2018.11.20.9G

<u>Mentor</u>	<u>Subject Area</u>	<u>Mentee</u>
Lee Connolly	Special Education	Christina Maynard
Kelly Jamieson	Special Education	Julia O'Connor
Joseph Najuch	Math	Gabrielle Kerman
Kim Reddinger	Speech Pathology	Ryen Ciminelli
Christina Roach	Math	Abigail Cimato
Resolution Carried:	7 YES	0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the Superintendent of Schools,
 that the following extracurricular clubs and organizations operate for the
 2018-19 school year and that the following advisors be and are appointed
 according to provisions of Appendix C, Co-Curricular Stipends, of the
 Newfane Teacher's Association Collective Bargaining Agreement.

Appointed
 Extracurricular Advisors
 Encl. 2018.11.20.9H

<u>Activity</u>	<u>Advisor</u>	<u>Percent</u>	<u>Step</u>
MS Student Senate	Kelly Jamieson	4.0%	5 (effective Sept. 13, 2018)
Musical Director	Adria Francani	7.0	2
Musical Assistants	Christopher Hart	5.0	6
(18% total for musical)	Angela Dray	3.0	5
	Victor Thibault	3.0	11
Resolution Carried:	7 YES	0 NO	

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the Superintendent of Schools,
 that the individual listed below be and is appointed as coach for the 2018-19:

Appointed K. Lucinski as
 JV Wrestling Coach
 Encl. 2018.11.20.9I

<u>SPORT</u>	<u>POSITION</u>	<u>NAME</u>	<u>%</u>	<u>STEP</u>
Wrestling – JV	Head	Kevin Lucinski	8.8	3
Resolution Carried:	7 YES	0 NO		

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the Superintendent of Schools,
 that the following people be and are approved as substitutes in the district
 effective November 21, 2018.

Approved C. Smith and
 K. Dudley as substitutes
 in the district
 Encl. 2018.11.20.9J/K

Cynthia Smith, Substitute Laborer
 Kathy Dudley, Substitute Laborer
 Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the Superintendent of Schools,
 that the following individuals, be and are approved to work as an Instructional
 Lifeguards in the district, effective November 7, 2018:

Approved K. Dudley and
 L. Seymour as
 Instructional Lifeguards
 Encl. 2018.11.20.9J/K

Kathy Dudley
 Lauren Seymour
 Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Steven Fedchak, residing in Newfane, New York, be and is approved as
an unpaid practicum student in the district, in affiliation with the School
Psychology Program at Roberts Wesleyan College from January 14, 2019
through June 10, 2019, placed with Dr. Elizabeth Botzer, School
Psychologist.

Resolution Carried: 7 YES 0 NO

Approved S. Fedchak as
a Practicum Student
Encl. 2018.11.20.9L

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the following individuals, be and are approved as unpaid assistants for
the 2018-19 school year in the sport noted, with the understanding that
unpaid assistants are to work under the direct supervision of the Head Coach
and that at no time are they to supervise students unattended.

Marlo MacFarlane – V Girls Basketball
Pete Dickinson – V Boys Basketball
Connor Sears – V Boys Basketball
Mitchell Dockery – V Boys/Girls Swimming
Resolution Carried: 7 YES 0 NO

Approved unpaid
assistants for winter
sports
Encl. 2018.11.20.9M

The New Order of Business was voted on by consensus to be listed separately
in the minutes.

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Christopher Hart and Adria Francani, High School Music Teachers, and
approximately seven High School Students, be approved to attend the New
York State School Music Association Area All State Festival, in Fredonia,
New York, November 16-17, 2018, and also are approved the associated
expenses as per enclosure 2018.11.20.10A.

Resolution Carried: 7 YES 0 NO

**NEW ORDER OF
BUSINESS**
Approved a conference
request, NYS School
Music Association Area
All State Festival
Encl. 2018.11.20.10A

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Cassandra Hurtgam, 6th grade Teacher, attend the NYSED Operational
Forms Construction Meeting, in Albany, New York, traveling from
November 4-6, 2018, also are approved the associated expense for a
substitute as presented, and also;

RESOLVED, upon the recommendation of the Superintendent of Schools,
that Cassandra Hurtgam, 6th grade Teacher, attend the NYSED Passage
Review Meeting, in Albany, New York, traveling from December 3-6, 2018,
also are approved the associated expense for a substitute as presented.
Resolution Carried: 7 YES 0 NO

Approved conference
requests, C. Hurtgam
Encl. 2018.11.20.10B

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, that approximately seventy five (75) Newfane high school
music students be and are authorized to travel to and perform in Montreal,
Quebec March 28 through March 30, 2019 according to the following
conditions:

Approved a field trip
request, High School
Music
Encl. 2018.11.20.10C

RESOLVED, that all personal expenses will be covered by individual participants or chaperones, and;
 RESOLVED, that sufficient faculty, and chaperones are in attendance to provide a ten to one (10:1) supervision ratio and;
 RESOLVED, that two (2) weeks prior to the scheduled trip, Daniel Bedette will be provided a complete itinerary, student list, chaperone list and related details and;
 RESOLVED, that a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the Principal prior to departure and;
 RESOLVED, that the district will pay for substitute teachers.
 Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the superintendent of schools, that following budget transfers be approved:

Approved a budget transfer
 Encl. 2018.11.20.10D

From budget code

A1040-160-20 (salary clerk)	\$40,250.00
A2110-140-20 (salary substitute teacher)	\$200,000.00
A2110-150-20 (salary teacher mentor)	\$5,000.00
A2250-490-31 (special ed. boces service)	\$18,450.44
A2110-470-20 (tuition outside district)	\$56,038.20
A9060-800-20 (health insurance)	\$691,241.03

To budget code

A1040-160-10 (salary clerk)	\$40,250.00
A2110-140-15 (salary substitute teacher)	\$200,000.00
A2110-150-15 (salary teacher mentor)	\$5,000.00
A2250-160-70 (salary special ed. instructional assoc.)	\$18,450.44
A2110-470-15 (tuition outside district)	\$56,038.20
A9060-801-20 (health insurance Medicare)	\$691,241.03

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the superintendent of schools, that following budget transfers be approved:

Approved a budget transfer
 Encl. 2018.11.20.10E

From budget code

A2250-490-31 (special ed. boces service)	\$30,436.00
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To budget code

A2110-490-15 (boces instruction service)	\$30,436.00
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Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the superintendent of schools, that following budget transfers be approved:

Approved a budget transfer
 Encl. 2018.11.20.10F

From budget code

A2250-490-31 (special ed. boces service)	\$17,431.20
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To budget code

A2250-150-70 (special ed. teacher salary)	\$17,431.20
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Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, that the Board of Education of the Newfane Central School
District hereby agrees to enter into the attached contract with the Erie 1
BOCES for a five – year period commencing on December 12, 2018 to
authorize the Western New York Regional Information Center to furnish
certain computer services to the District pursuant to Education Law 1950 (4)
(JJ) for an amount not to exceed \$7,099.00 and authorizes 60 - monthly
payments to be made to Erie 1 BOCES in the amount not to exceed \$132.35.
Be it further RESOLVED, that the Board of Education of the Newfane
Central School District hereby authorizes the Board President or the District
Clerk to execute the contract on behalf of the District.
Resolution Carried: 7 YES 0 NO

Approved a computer
project with Erie 1
BOCES – administrative
support
Approved a budget
transfer
Encl. 2018.11.20.10G/H

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, that the Board of Education of the Newfane Central School
District hereby agrees to enter into the attached contract with the Erie 1
BOCES for a five – year period commencing on December 12, 2018 to
authorize the Western New York Regional Information Center to furnish
certain computer services to the District pursuant to Education Law 1950 (4)
(JJ) for an amount not to exceed \$28,176.00 and authorizes 60 - monthly
payments to be made to Erie 1 BOCES in the amount not to exceed \$525.29.
Be it further RESOLVED, that the Board of Education of the Newfane
Central School District hereby authorizes the Board President or the District
Clerk to execute the contract on behalf of the District.
Resolution Carried: 7 YES 0 NO

Approved a computer
project with Erie 1
BOCES – instructional
support
Approved a budget
transfer
Encl. 2018.11.20.10G/H

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, that the internal audit of the Newfane Central School District,
ending December 31, 2017, conducted by the certified public accounting firm
of Amato Fox and Company, CPA, be and is received by the Board of
Education, and further that the audit report be made public upon request, and;
FURTHER RESOLVED, upon the recommendation of the Superintendent of
Schools, that the corrective action plan for the internal audit of December 31,
2017 be approved.
Resolution Carried: 7 YES 0 NO

Accepted the internal
audit and approved the
corrective action plan
Encl. 2018.11.20.10I

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the corrective action plan in response to the audit of June 30, 2018 be and
is approved, and;
FURTHER RESOLVED, that the corrective action plan be made public for
review upon request.
Resolution Carried: 7 YES 0 NO

Approved the external
audit corrective action
plan
Encl. 2018.11.20.10J

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the superintendent of schools, that
the following Adult meal prices are approved for the 2018/19 school year:

Approved the adult meal
prices
Encl. 2018.11.20.10K

Adult meal price:

Breakfast \$2.84

Lunch \$4.15

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the items listed in Enclosure 2018.11.20.10L and appended to this
resolution be and are declared excess property, and;
FURTHER RESOLVED, that the Superintendent of Schools, or his designee,
be and is authorized to dispose said items.

Approved excess
property
Encl. 2018.11.20.10L

Resolution Carried: 7 YES 0 NO

R. Chevez voiced concerns with the decisions and conversation pertaining to
bus aides and bus routes. D. Steele mentioned that she would like
conversation with the board regarding correspondence from October.

**CONCLUDING
ORDERS OF
BUSINESS**
Public remarks or
comments

Motion made by Trustee Kennedy and seconded by Trustee Casinelli
MOVED, that the Board of Education cancel the scheduled meeting of
December 18, 2018.

Meeting Schedule change

Resolution Carried: 7 YES 0 NO

The remainder of this time was used for trustees to share information without
action.

Anything for the “good
of the order”

- Health Consortium Workshop @ 6:30 pm
- Elementary Student Recognition

Presentations for Next
Meeting

Motion made by Trustee Licht and seconded by Trustee Casinelli
MOVED, that the Board of Education enter into executive session for the
purpose of discussing negotiations with the Newfane Teachers Association
collective bargaining unit and a specific legal matter.

Executive Session

Resolution Carried: 7 YES 0 NO

Meeting recessed at: 9:00 pm Meeting reconvened at: 9:35 pm

Motion made by Trustee Kennedy and seconded by Trustee Licht
MOVED, that the Board of Education adjourn the meeting.

ADJOURNMENT

Resolution Carried: 7 YES 0 NO

Meeting adjourned at: 9:36 pm

Respectfully submitted,

Bernadette Seymour
District Clerk